

Tract _____ **Lot** _____ **Date** _____

Your signatures on this form, is an authorization for the POA to issue to your tenant or lessee the items you authorize in accordance with the rules and regulations of the Canyon Lake POA and the terms specified by you the property owner.

Name of Tenants _____

Property Address _____

Term of Tenants (specify month, date, and year tenancy starts and ends below)

1. Number of **ID Cards** to be issued _____
Please note that there is a \$30.00 fee for each ID card issued

2. Number of **Car Decals** to be issued _____
Please note that there is a \$35.00 fee for each Decal issued that exceeds four per tract & lot

I relinquish all recreational privileges including boating rights, the Annual Golf membership and permanent guest privileges to my lessee. (Please note a lessee is eligible for privileges with a minimum one-year lease only)

Signature of Owner or Property Manager

3. Number of **Boat Decals** to be issued _____
Boat Registration requirements and fees will apply

For 3961 Members Only

4. **Elite Transmitters** to be issued (max 2) _____

Property Managers Name (if applicable) _____

I hereby authorize the above named to act as my property manager.

Note: Please furnish us with a copy of your property manager agreement for our files.

I understand that all items I have authorized to be issued must be returned to the POA upon the tenant / lessee vacating the property. If they are not returned, the POA will charge me \$100.00 per item that has not been returned. No new renewal or lease agreement will be processed until all items are returned or payment received for the non-returned items.

*I also understand that there is a **\$150.00 processing fee yearly** for each rental or lease agreement or the renewal of said agreements.*

Signature of Owner or Property Manager

This form must be given to and received by the Property Owner or Property Manager only.