



MINUTES
REGULAR SESSION MEETING
OF
THE BOARD OF DIRECTORS
CANYON LAKE PROPERTY OWNERS ASSOCIATION
TUESDAY, APRIL 6, 2010 – 7:00PM
CLPOA TOWNE CENTER BOARD ROOM

President Kestell called the meeting to order at 7:00 PM. Directors present were Salazar, Johnston, Gordon and Kestell. Quorum was met. Also present were Interim General Manager David Rudat, Assistant General Manager Jovan Grogan, Chief Financial Officer, Ron Phipps, Operations Manager, Paul Johnson, Community Relations Manager, Laurie Owen, Compliance Manager, Kathryn Rich Corporate Administrator Susanne Cordeiro and Human Resources Manager, Bonnie Jensen. Also present was Corporate Counsel Dennis Burke.

Pledge of Allegiance was led by Director Salazar

The Board held an Executive Session Board meeting on April 6, 2010 at 2:00 PM at which litigation, member discipline, third party contract formation and personnel matters were discussed. At the meeting, the Board Discussed and considered and acted upon 3 member discipline matters. The Board instructed legal counsel on certain litigation and assessment related matters, and received and considered legal advice on potential litigation issues. The Board also discussed some matters related to third party contracts and personnel matters.

SPECIAL PRESENTATION AND CEREMONIALS – There are none

APPROVAL OF MINUTES

A. Regular Session – March 2, 2010

MSC (Johnston / Salazar) Moved that the Board of Directors approve the minutes as submitted. Motion carried unanimously.

OFFICERS REPORTS

- A. PRESIDENT REPORT – Guy Kestell
- B. VICE PRESIDENT REPORT – Michelle Gordon
- C. TREASURER REPORT – Steve Salazar
- D. SECRETARY REPORT – David Johnston

ELECTED OFFICIALS COMMUNICATION

Nancy Horton – Mayor of Canyon Lake – Water Summit, Census 2010

ORAL COMMUNICATIONS FROM THE OFFICIALS & MEMBERS

Sean McDonald – 3718-204 – Running for the Board of Directors
Larry Neigel – 14973-018 – Internal Audit

STAFF REPORTS

HUMAN RESOURCES MANAGER – BONNIE JENSEN

Board Action Item - There were none.

Informational - Ballots were mailed out today, and also the invitations for the committee awards dinner were mailed as well.

OPERATION'S MANAGER – PAUL D. JOHNSON, CMCA, AMS

Action to be considered - Approval / Rejection – Formation of Tennis Facilities

MSC (Johnston / Kestell) Moved that the Board of Directors approve Tennis Facilities Charter, effective immediately. Motion carried unanimously.

Action to be considered – Approval / Rejection – Implementation Quagga Mussel

MSC (Salazar / Gordon) Moved that the Board of approve the Implementation of a Quagga Mussel Inspection Procedure for entering and exiting Canyon Lake and the Boat Inspection form as attached. Motion carried unanimously.

Member Lawrence Neigel spoke 14973-018 regarding having EVMWD pay for the costs of having these inspections.

Action to be considered – Approval / Rejection – Member Pisapia request to plant a tree at Harrelson Park

MSC (Johnston / Kestell) Moved that the Board of Directors authorizes the Operations Department to plant the tree provided by member Pisapia in Harrelson Park. Motion carried unanimously.

Action to be considered - Approval / Rejection – Change Orders Phase II Road Project

MSC (Salazar / Kestell) Moved that the Board of Directors ratify the expenditures for change orders related to Phase II of the Road Project in an amount not to exceed \$122,154.59. Motion carried unanimously.

Action to be considered - Approval / Rejection – Member Cox request for extended stay at Happy Camp

MSC (Salazar / Johnston) Moved that the Board of Directors approves member Cox’s request for an extended stay at Happy Camp not to exceed 90 days. Motion carried unanimously.

CHIEF FINANCIAL OFFICER – RON PHIPPS, CCAM, PCAM, LSM

Action to be considered – Approval / Rejection – Liens for the Month

MSC (Kestell / Gordon) Moved that the Board of Directors authorize Corporate Counsel, and the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code 1367.1 in order to secure the debt owed to the Association. Motion carried unanimously.

	APN NUMBER			APN NUMBER
1	355-411-015		38	354-132-025
2	355-411-048		39	354-132-005
3	355-171-019		40	355-092-053
4	355-175-011		41	355-091-010
5	355-212-014		42	355-072-035
6	355-212-013		43	355-392-012
7	355-232-030		44	355-042-015
8	355-175-001		45	351-181-033
9	355-272-016		46	351-184-015
10	353-162-011		47	351-161-007
11	353-172-024		48	351-161-009
12	353-171-008		49	351-172-007
13	353-171-031		50	351-171-043
14	353-153-004		51	351-163-004
15	353-112-017		52	351-132-007

16	353-293-006		53	351-182-005
17	353-201-003		54	354-242-010
18	353-181-011		55	354-220-025
19	353-143-005		56	354-220-015
20	353-192-024		57	353-041-052
21	353-202-002		58	353-041-033
22	353-203-004		59	353-052-025
23	354-103-003		60	353-052-023
24	355-142-004		61	353-074-015
25	355-144-007		62	353-282-010
26	355-153-001		63	353-292-012
27	355-023-013		64	355-112-007
28	354-042-001		65	355-281-004
29	355-044-001		66	355-342-013
30	355-033-007		67	353-253-024
31	355-037-007		68	353-253-001
32	355-122-011		69	354-180-007
33	355-034-011		70	354-180-026
34	355-034-003		71	355-370-054
35	354-072-020		72	355-370-057
36	354-131-004		73	355-222-031
37	354-112-013			

Lien Foreclosure Actions Authorized by Unanimous Board Vote in earlier executive session on April 6, 2010

355-301-010-2
355-155-011
355-031-023-0
354-132-059-8
353-232-055-1

Action to be considered – Approval / Rejection – Annual Golf Fee for Juniors

MSC (Salazar / Johnston) Moved that the Board of Directors approve a new fee of \$500 for annual golf for juniors under the age of 18 who live in Canyon Lake, effective May 1, 2010. Motion carried unanimously.

Member Joe Kamashaian 3716-124 spoke regarding the times that junior golfers would be allowed to play.

Action to be considered – Approval / Rejection – Ad hoc Executive Committee – Golf Professional Services Proposal Review Committee Guidelines.

MSC (Johnston / Kestell) Moved that the Board of Directors approve the attached Golf Professional Services Proposal Review Committee Guidelines effective April 6, 2010. Motion carried unanimously.

Action to be considered – Approval / Rejection – Golf Professional Services Proposal Review Committee Appointments

MSC (Johnston / Kestell) Moved that the Board of Directors appoint Dudley Thompson, Chairperson, Terry Loy, Michael Ewing, Barbara Mensch, John Keigwin, Gary Sell and Sam Theodora. Motion carried unanimously.

COMMUNITY RELATIONS MANAGER – LAURIE OWEN, CMCA, AMS, CCAM

Action to be considered – Approval / Rejection – Quality Assurance Committee Appointment

MSC (Gordon / Kestell) Moved that the Board of Directors approve Jan O'Rourke to the Quality Assurance Adhoc Committee effective April 6, 2010 Motion carried unanimously.

Action to be considered – Approval / Rejection – Fitness and Recreation Committee Appointment

MSC (Kestell / Gordon) Moved that the Board of Directors approve Holly Frank to the Fitness and Recreation Adhoc Committee effective April 6, 2010. Motion carried unanimously.

Action to be considered – Approval / Rejection – Fitness and Recreation Committee Chairperson

MSC (Gordon / Salazar) Moved that the Board of Directors approve Stephen Bustos as the Chairperson to the Fitness and Recreation Adhoc Committee effective April 6, 2010. Motion carried unanimously.

Action to be considered – Approval / Rejection – Fitness and Recreation Committee Board Liaison

MSC (Gordon / Salazar) Moved that the Board of Directors approve Director Kestell as the Board Liaison to the Fitness and Recreation

Adhoc Committee effective April 6, 2010. Motion carried unanimously

Proposal, Member's Removal of Access and Related Privileges from Former Tenants/Residents

Brief discussion of the Board. Proposed policy will be printed in the Friday Flyer for member comments

Proposal, Appointment of Property Manager/Owner's Agent Policy

Brief discussion of the Board. Proposed policy will be published in the Friday Flyer for member comments.

COMPLIANCE MANAGER – KATHRYN RICH

Board Action Item –

Proposal, Community Patrol Committee Recommendation – Proposed new rule – Section VI Motor Vehicles A. 18...Residents and their guests that enter Canyon Lake by driving the wrong direction into the exit lanes next to the guardhouses will be fined \$500. Add signs that state "Wrong Way"/"Do Not Enter"/ "\$500 Fine" posted at the exit lanes.

General Discussion of the Board. Proposal will be published in the Friday Flyer for member comments.

Action to be considered – Approval / Rejection – Committee Appointment Alternate ACC Member Doug Gordon.

MSC(Kestell / Johnston) Moved that the Board of Directors approve Member Doug Gordon's application to become an ACC Alternate. 3 yes, 1 abstained (Gordon) Motion carried.

A 5 minute recess was taken. Board reconvened with all four directors present to consider appeals from ACC decisions.

ACC BOARD APPEALS

Member Robert Weber 3778-220- 23210 Gray Fox Dr – Front Yard Setback Encroachment

Compliance Manager, Kathryn Rich Reported. ACC Chairperson Ernie Mason also reported. Member Weber was not present. MSC (Kestell / Johnston)Moved that the Board of Directors reject member Weber's request. 3 yes, 1 no (Gordon) Motion carried.

CLOSING COMMENTS – **There were none.**

ADJOURNMENT – **8:53 PM**

Respectfully Submitted,

David Johnston, Secretary