

MINUTES
REGULAR SESSION MEETING
OF
THE BOARD OF DIRECTORS
CANYON LAKE PROPERTY OWNERS ASSOCIATION
TUESDAY, FEBRUARY 2, 2010 – 7:00PM
CLPOA TOWNE CENTER BOARD ROOM

President/CEO Bonner called the meeting to order at 7:00 PM. Directors present were Directors Johnston, Kestell, Gordon and Bonner. Director Salazar was absent. Quorum was met. Also present were Chief Operating Officer Clint Warrell, Chief Financial Officer Ron Phipps, Operations Manager Paul Johnson, Community Relations Manager Laurie Owen, Compliance Manager Kathryn Rich, Human Resources Manager Bonnie Jensen. Also present were Corporate Counsel Dennis Burke.

Pledge of Allegiance was led by Director Kestell

The Board held an Executive Session Board meeting on February 2, 2010 at 4:30 PM at which litigation, member discipline and personnel matters were discussed. At the meeting, the Board discussed and considered and acted upon 3 settlement offers. The Board instructed legal counsel on certain litigation and potential assessment related matters, and received and considered legal advice on potential litigation issues. The Board also considered some personnel matters.

SPECIAL PRESENTATION AND CEREMONIALS – Nancy Horton, City Mayor discussed the Census survey, and Lake conditions and issues with regards to the recent storm. Norris Brandt, PE Assistant General Manager EVMWD, discussed the dam operation procedures. Statistics were given as to how much rain fell during the recent storm and how it affected the dam.

APPROVAL OF MINUTES

A. Regular Session – January 5, 2010

MSC (Johnston / Gordon) Moved that the Board of Directors approve the minutes as submitted. Motion carried unanimously .

OFFICERS REPORTS

- A. PRESIDENT REPORT – Randy Bonner
- B. VICE PRESIDENT REPORT – Michelle Gordon
- C. TREASURER REPORT – Steve Salazar (Presented by Randy Bonner)
- D. SECRETARY REPORT – David Johnston

M (Johnston) Moved that the Board of Directors authorize staff to investigate the problems and or advantages of moving the Board Meeting to the City Multipurpose Room or the Lodge. No second, motion failed

MSC (Johnston / Kestell) Moved that the Board of Directors authorize the appropriate committee to investigate the problems and or advantages of moving the Board Meetings to the City Multipurpose room or the Lodge. Motion carried unanimously.

E. DIRECTOR REPORT – Guy Kestell

ORAL COMMUNICATIONS FROM THE OFFICIALS & MEMBERS

**Marlow Schaffner -3831-061- Enforcement of rules
Warren Buckmaster – 3716-431 – Confidentiality agreements
Director Kestell commented on member Buckmasters comments
Bob Givens – 3868-287 – Moving Board meeting to the lodge or downstairs
Travis Montgomery – 3863-010 – Dues reduction, not in favor
Jack Wamsley – 3831-040 – Water issues regarding the golf course
Ken Christianson – 3804-079 – Board making rule changes too often.**

STAFF REPORTS

CHIEF OPERATING OFFICER – CLINT J. WARRELL, CCAM, PCAM, LSM

Action to be considered – Ad Hoc Executive Committee – Legal Counsel Proposal Review Committee Guidelines.

MSC (Johnston / Bonner) Moved that the Board of Directors approve the attached Legal Counsel Proposal Review Committee Guidelines. 3 Yes, 1 No with Directors Johnston, Gordon and Bonner voting yes and Kestell voting no. Motion carried

Action to be considered – Ad Hoc Executive Committee – Tennis Professional Proposal Review Committee Guidelines.

MSC (Johnston / Gordon) Moved that the Board of Directors approve the attached Tennis Professional Proposal Review Committee Guidelines. 3 Yes, 1 No with Directors Johnston, Gordon and Bonner voting yes and Kestell voting no. Motion carried

Action to be considered – 2010 Annual Meeting and Election of Directors Calendar

MSC (Johnston / Kestell) Moved that the Board of Directors approve the attached Annual Meeting and Election of Directors Calendar. 3 Yes, 1 No with Directors Johnston, Kestell and Bonner voting yes and Gordon voting no. Motion carried

OPERATIONS MANAGER – PAUL D. JOHNSON, CMCA, AMS

Action to be considered – Facilities Review Committee Appointments

MSC (Gordon / Kestell) Moved that the Board of Directors appoint member Jan O'Rourke to the Facilities Review Committee. Motion carried unanimously.

Action to be considered – Parks and Beaches Committee Appointments

MSC (Gordon / Johnston) Moved that the Board of Directors appoint member Mary LeGrice to the Parks and Beaches Committee. Motion carried unanimously.

Action to be considered – Campground Committee Appointments

MSC (Johnston / Gordon) Moved that the Board of Directors appoint member Kenneth Stark to the Campground Committee. Motion carried unanimously.

Action to be considered – Equestrian Center Trees

MSC (Johnston / Gordon) Moved that the Board of Directors authorize the expenditure of funds in an amount not to exceed \$3,600.00 for the purchase and installation of 10, 36" box trees at the Equestrian Center. Further moved that the funding shall be drawn from the Community Facilities Development Fund. Motion carried unanimously.

Action to be considered – Equestrian Center Feeders

MSC (Johnston / Kestell) Moved that the Board of Directors authorize the expenditure of funds in an amount not to exceed \$1,415.93 for the purchase and installation of 40, horse feeders for the Equestrian Center. Motion carried unanimously.

Changes to Long Range Planning Committee Charter

Consensus of the Board is to not make any changes to the current charter.

8:50 PM – President Bonner requested a 10 minute break

9:00 PM – Meeting reconvened

9:00 PM – Director Salazar joined the meeting via teleconference

CHIEF FINANCIAL OFFICER – RON PHIPPS, CCAM, PCAM, LSM

Action to be considered –Liens for the Month

MSC (Gordon / Kestell) Moved that the Board of Directors authorize Corporate Counsel, the General Manager or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code 1367.1 in order to secure the debt owed to the Association. Motion carried unanimously.

	APN NUMBER			APN NUMBER
1	355-411-010		31	355-392-010
2	355-411-012		32	355-053-016
3	355-411-018		33	355-042-013
4	355-411-020		34	355-051-001
5	355-201-001		35	351-131-011
6	355-193-004		36	351-131-014
7	355-183-019		37	351-131-026
8	355-233-010		38	351-161-017
9	355-262-003		39	351-163-008
10	355-272-009		40	351-153-008
11	353-172-035		41	351-152-003
12	353-171-031		42	351-132-001
13	353-151-022		43	351-132-014
14	353-112-033		44	351-133-014
15	353-132-028		45	354-220-025
16	354-083-018		46	354-212-002
17	353-261-016		47	353-021-007
18	353-181-011		48	353-034-003
19	353-142-004		49	353-041-044
20	353-192-011		50	353-075-004
21	353-222-011		51	353-082-039

22	353-203-004		52	353-074-008
23	354-103-003		53	353-270-024
24	355-142-032		54	354-192-003
25	355-152-001		55	354-192-002
26	355-023-007		56	355-341-006
27	354-062-024		57	353-242-005
28	354-042-001		58	355-420-005
29	355-102-016		59	355-301-007
30	354-120-025			

Record of Decisions to Proceed with Foreclosure Actions –

In accordance with Civil Code Sec. 1367.4 (c)(2) The Board of Directors unanimously approved , on the date(s) noted below, initiation of foreclosures of liens in executive session as to the parcel numbers below:

Total #	Apn #	Date Approved in Executive Session
1	353-221-007-9	2/2/2010
2	353-112-026-9	2/2/2010
3	353-232-018-3	2/2/2010
4	353-221-007-9	2/2/2010
5	355-404-009	2/2/2010
6	351-153-006-4	2/2/2010
7	353-083-026	2/2/2010
8	353-075-006	2/2/2010

Action to be considered – Technology Committee Appointments

MSC (Kestell / Johnston) Moved that the Board of Directors appoint the following Daryl Ballou, Tim Brown, Doug Gorvetzian, George Irvine, Rich Moline, Michael Petty and Glenn Stevenson to the Technology Committee. Motion carried unanimously.

Action to be considered – Allied Barton – Request for contract amendment

MSC (Johnston / Kestell) Moved that the Board of Directors authorize Corporate Counsel to draft amendment #5 to the Allied Barton contract which would increase the annual contract by \$4,800.00. 3 Yes, 2 No with Directors Salazar, Johnston and Kestell voting yes and Gordon and Bonner voting no. Motion carried.

Action to be considered – Open Golf Pro Contract for Bid

MSC (Gordon / Bonner) Moved that the Board of Directors authorize staff to develop an executive ad hoc committee to develop an RFP for Golf Professional Services. After motion and second, Board heard oral comments from the members (see below).3 Yes, 2 No with Directors Salazar, Johnston and Bonner voting yes and Kestell and Gordon voting no. Motion carried.

Oral Communication from the Official and Members

**Mary Leathley – 3719-355 Golf Professional RFP
Bill Johnston – 3863-079 Golf Professional RFP
Jyl Skidmore – 3863-172 Golf Professional RFP
Paul Chenette – 3863-372 Golf Professional RFP
Joan Carpenter – 3835-325 Golf Professional RFP
Barry Talbot – 3804-254 Golf Professional RFP
Lee Harmon – 3961-060 Golf Professional RFP
Travis Montgomery – 3863-010 Golf Professional RFP
Ken Christensen – 3804-079 – Golf Professional RFP**

Action to be considered – Finance Committee Recommendation

MSC (Gordon / Bonner) Moved that the Board of Directors approve the Finance Committee recommendation to not have the Finance Committee review projects that are seeking funding in an amount less than \$5,000.00 from any source. 4 yes, 1 no with Directors Johnston, Kestell, Gordon and Bonner voting yes, and Salazar voting no. Motion carried

COMMUNITY RELATIONS MANAGER – LAURIE OWEN, CMCA, AMS, CCAM

Action to be considered –Fitness and Recreation Committee Appointments

MSC (Kestell / Johnston) Moved that the Board of Directors approve the following Stephen Bustos, Karin Cassidy, Lainie Cooney, Leslie Kahn, David Long and Ronale Rhodes to the Fitness and Recreation Committee. Motion carried

Action to be considered –Classic Car Show Committee appointments

MSC (Gordon / Kestell) Moved that the Board of Directors appoint the following Joseph Landin, Russell Smith, Pete Delia, Terry Foose, Kathy Smith, Howard Smith and Chuck Casey to the Classic Car Show Committee. 4 yes, with President Bonner not voting. Motion carried

Action to be considered –Tinting for Country Club Windows

MSC (Johnston / Gordon) Moved that the Board of Directors authorize the General Manager to enter into a contract with A-1 Window Tinting for the installation of tinting on the Country Club windows in an amount not to exceed \$2,500.00. Motion carried unanimously

COMPLIANCE MANAGER – KATHRYN RICH

Board Action Item –

Action to be considered – Approval / Rejection – ACC Committee Alternate Appointments

No action taken

Board Informational

HUMAN RESOURCES MANAGER – BONNIE JENSEN

Board Action Item - There were none.

10:10 PM President Bonner requested a 5 minute recess

10:17 PM Meeting reconvened.

COMPLIANCE MANAGER – KATHRYN RICH

Brandon Humphrey (3804-111) 30094 Yellow Feather Two unapproved sheds in side setback

Compliance Manager, Kathryn Rich reported. ACC Chairperson Ernie Mason also reported. Member Humphrey was present. MSC (Kestell / Johnston) Moved that the Board of Directors grant the members appeal allowing the two (2) sheds to remain in there current location. Motion carried unanimously.

BOARD MEMBER MATTERS - **There were none.**

CLOSING COMMENTS – **There were none.**

ADJOURNMENT – **10:28 PM**

Respectfully Submitted,

David Johnston, Secretary