



MINUTES
REGULAR SESSION MEETING
OF
THE BOARD OF DIRECTORS
CANYON LAKE PROPERTY OWNERS ASSOCIATION
TUESDAY, JULY 5, 2011 – 7:00PM
CLPOA TOWNE CENTER BOARD ROOM

President Chenette called the meeting to order at 7:00 PM. Directors present were Newsom, Haggerty, McDonald, Neigel and Chenette. Quorum was met. Also present were General Manager Jovan Grogan, Director of Finance, Christopher Mitchell, Operations Manager, Paul Johnson, Compliance Manager, Kathryn Rich and Corporate Administrator, Susanne Cordeiro. Also present was Corporate Counsel Howard Silldorf

Pledge of Allegiance was led by Director Newsom

Invocation was led by Steve Martin

SPECIAL PRESENTATION AND CEREMONIALS – **There were none.**

APPROVAL OF MINUTES

A. Regular Session – July 5, 2011

MSC (Haggerty / Neigel) Moved that the Board of Directors approve the minutes as submitted. Motion carried unanimously.

REPORT OF EXECUTIVE SESSION ACTIONS

The Board held an Executive Session Board meeting on July 5, 2011 at 2:00 PM at which litigation, member discipline, third party contract formation and personnel matters were discussed. The Board instructed legal counsel on certain litigation, potential litigation and assessment related matters, and received and considered legal advice on litigation and potential litigation issues. The Board considered one assessment delinquency compromise or payment plan offers and authorized one.

COMMUNICATION FROM THE ASSOCIATION MEMBERSHIP

- **Kathy Felber – 3719-120 – Stallion Boarding – read a letter from a Greg Robinson, opposed to stallions at the Equestrian Center**
- **Bill Sundbeck – 3804-155 – Stallion Boarding – against them at the Equestrian Center, has safety and insurance concerns.**
- **Rachel Henshaw – 3831-121 – Stallion Boarding – Against stallions at the Equestrian Center**
- **Beverly Miller – 4001-082360 – Against stallions at the Equestrian Center, feels it will be a huge gamble.**

GENERAL COMMENTS FROM BOARD MEMBERS

All 5 Board members spoke

COMMITTEE UPDATES – **There were none.**

COMMUNICATION FROM PUBLIC OFFICIALS

- **Ben Wicke, EMWD – Canyon Lake water treatment plant starting today. Reported statistics about merging with EWD.**
- **Barry Talbot, Mayor of Canyon Lake – Wonderful 4th of July, no significant events. Statistics on Police calls, Fire Department. City Budget balanced.**

STAFF REPORTS:

1. GENERAL MANAGER – JOVAN GROGAN – **New texting program for members, looking for a volunteer coordinator, thanked staff for a great 4th of July, Sunday brunch is now at the Lodge.**
2. OPERATION'S MANAGER – PAUL D. JOHNSON, CMCA, AMS – **Happy Camp statistics, Equestrian Center update regarding equine outbreak.**
3. DIRECTOR OF FINANCE – CHRISTOPHER MITCHELL – **Nothing to report**

BOARD CONSENT CALENDAR:

1. Travel Club request for pool closure on 12/9/11

BOARD ACTION ITEMS AND OTHER NON-CONSENT ITEMS

1. 30 Day Reading – Golf Course Rules – Designated Play Days – **MSC (Neigel / McDonald) Item will be put on the September 2011 agenda for decision, motion carried unanimously.**
 - **Jill Skidmore – 3863-172 – Family Golf – in support of play days.**
 - **Martha Golia – 3863-146 – President 9r's – would like play days for the group.**
 - **Barry Talbot – 3804-254 – Feels that the proper procedures should be adhered to.**
2. 30 Day Reading – Guidelines for Boarding Stallions at the Equestrian Center **M – Neigel, no second, motion failed.**
 - **Randy Felber – 3719-120 – concerns with risks of stallions are in the center.**

- **Mary Blair – 3716-499 – Stallions should be allowed – any horse can get out of control. If the animal is bad then they should have to leave the center.**
 - **Steve Young – 3868-110 – Would like stallions to be allowed. There is as much positive as there is negative to this issue.**
3. **Formation of Ad Hoc Golf Cart, Modified Cart and Insurance Review Committee – MSC (Neigel / Haggerty) moved that the Board of Directors approve the formation of an ad hoc committee charged with exploring and research of the use of golf carts, street carts – OHV's, NEV's, LEV's & UTV's within the gated communities and private streets and to recommend changes in the rules related to the use, inspection, registration, noise and insurance requirements of such any vehicle. Motion carried unanimously.**
4. **Formation of Ad Hoc Committee to review Security Services – MSC (Neigel / Haggerty) moved that the board of directors approve the formation of an ad hoc committee to study the feasibility of designing and submitting a plan to create an in-house Department of Public Safety. Be it further resolved that the committee members be recruited from the membership who have a security / public safety background. Motion carried unanimously.**
- **Travis Montgomery – 3863-010 – Will officers be armed? Larry answered with "yes some". Concerned with liability issues.**
 - **Beverly Miller – 4001-082 – Clarification of how the armed guards would be trained? In house?**
 - **Joe Kamashian – 3716-124 – What is the intent of the Committee? What type of Security are we looking at providing? Would the VP of the Board be the Chairperson?**
 - **Barry Talbot – 3804-254 – Not decreasing patrol, police coverage in the community. Still high level of security being provided. Concerned with VP of Board to be chair person.**
 - **George Middle – 3868-183 – Concerns with armed guards and believes the community is safe.**
 - **Jack Wamsley – 3831-140 – would recommend to appoint someone from the city to be a liaison.**
 - **John Guzman – 3716-173 – Concerned with level of vandalism in community. Happy with the changes that have already been made.**
5. **Rules & Regulations Review Ad Hoc Committee Appointments – MSC (Newsom / Neigel) moved that the Board of Directors appoint members Carl Farris and Victoria Ferguson to the Rule &**

Regulations Committee effective immediately. Motion carried unanimously.

6. Request to merge the Fitness & Recreation Club with the Triathlon Club into one sanctioned club – **MSC (Neigel / Haggerty) moved that the Board of Directors approve to combine the Fitness and Recreation Club and the Triathlon Club into one sanctioned club, called the Canyon Lake Fitness & Triathlon Club. Motion carried unanimously.**
7. Forensic Study Ad Hoc Committee Appointments – **MSC (Neigel / McDonald) moved that the Board of Directors appoint members Dennis Korte, George Irvine, George Middle, William Webb and Allan Marshall to the Forensic Study Ad-hoc Committee, effective immediately. Motion carried unanimously.**
8. Tennis Committee Appointments - **MSC (Haggerty / McDonald) moved that the Board of Directors appoint member Rick Hauser to the Tennis Facilities Committee, effective immediately. Motion carried unanimously.**
 - **Terry Loy – 3716-606- stated the vacancy was for an alternate member.**
9. Revised Pro Forma Budget for FY 2011-2012 – **MSC (McDonald / Haggerty) moved that the Board of Directors approve the revised Pro Forma Budget for the FY beginning May 1, 2011. 4 yes, 1 no, with Director Chenette voting no. Motion carried.**
10. Revised Fee Schedule – **MSC (Neigel / Haggerty) moved that the Board of Directors approve the revised Fee Schedule for the Fiscal year beginning May 1, 2011. Motion carried unanimously.**
11. Distribution of the Revised Pro Forma Budget in Summary Form for the Fiscal Year 2011-2012 – **MSC (McDonald / Neigel) moved that the Board of Directors approve the distribution of the Revised Pro Forma Budget for the Fiscal Year beginning May 1, 2011 in summary form, in accordance with Civil Code section 1365 paragraph (c), to the members of the Canyon Lake Property Owners Association. Motion carried unanimously.**
12. Green Committee Recommendation – **MSC (Neigel / Haggerty) moved that the Board of Directors authorize the expenditure of funds in an amount not to exceed \$75,085.00 for over seeding the golf course fairways. Further moved that the funding shall be drawn form the Community Facilities Fund. Motion carried unanimously.**
13. Facilities Review Committee Recommendation – **MSC (Haggerty / McDonald) moved that the Board of Directors authorize the**

General Manager to enter into an agreement with Association Reserves Inland Empire, LLC, of Ontario Ca. for the development of a Reserve Study in an amount not to exceed \$28,000.00. Further moved that the funding shall be drawn from the Community Facilities Fund. Motion carried unanimously.

14. Finance Committee Appointments – **MSC (Chenette / Newsom) moved that the Board of Directors appoint member Michael Petty and Brian Kouroubacalis to the Finance Committee, effective immediately. Motion carried unanimously.**

15. Property Liens for the month - **MSC (Haggerty / McDonald) Moved that the Board of Directors authorize Corporate Counsel, the General Manager and/or the appropriate personnel to record the liens against each of the attached Assessor Parcel Numbers in accordance with Civil Code 1367.1 in order to secure the debt owed to the Association. Motion carried unanimously.**

APN Number

355-161-019

355-183-020

355-413-004

355-172-004

355-172-015

355-173-003

355-173-009

355-162-009

355-263-012

355-263-021

355-272-016

353-245-010

353-232-013

353-244-010

354-041-003

353-262-017

353-201-016

353-191-018

353-143-006

355-154-002

355-152-015

355-132-016

354-062-028

355-022-003

354-042-004
355-031-005
355-123-040
354-072-029
354-132-013
354-073-001
354-152-020
355-391-027
355-042-009
351-181-026
351-131-029
354-241-007
354-212-010
353-060-002
353-022-012
353-041-044
353-052-048
353-075-011
353-082-030
353-051-010
353-282-010
354-191-005
355-282-005
355-283-004
355-281-013
353-241-016

ARCHITECTURAL APPEALS

1. Member Darrin Luu – 3779-067 – 30135 Lands End PI – Rear Yard Encroachment; deck/patio enclosure. **Planning and Compliance Manager, Kathryn Rich reported. Member Luu was not present. MSC (Neigel / Newsom) moved that the Board of Directors reject member Rodriguez appeal. 4 yes, 1 no, with Director Haggerty voting no. Motion carried.**

CLOSING COMMENTS – **There were none.**

ADJOURNMENT – **10:17 PM**

Respectfully Submitted,

Dawn Haggerty, Secretary