

MINUTES
REGULAR SESSION MEETING
OF
THE BOARD OF DIRECTORS
CANYON LAKE PROPERTY OWNERS ASSOCIATION
TUESDAY, MARCH 2, 2010 – 7:00PM
CLPOA TOWNE CENTER BOARD ROOM

President Kestell called the meeting to order at 7:00 PM. Directors present were Salazar, Johnston, Gordon and Kestell. Quorum was met. Also present were Chief Financial Officer, Ron Phipps, Operations Manager, Paul Johnson, Community Relations Manager, Laurie Owen, Compliance Manager, Kathryn Rich and Human Resources Manager, Bonnie Jensen. Also present was Corporate Counsel Peter Racobs.

Pledge of Allegiance was led by Director Salazar

The Board held an Executive Session Board meeting on March 2, 2010 at 3:30 PM at which litigation, member discipline, third party contract formation and personnel matters were discussed. At the meeting, the Board Discussed and considered and acted upon 4 member discipline matters. The Board instructed legal counsel on certain litigation and assessment related matters, and received and considered legal advice on potential litigation issues. The Board also discussed some matters related to third party contracts and personnel matters.

SPECIAL PRESENTATION AND CEREMONIALS – There are none

APPROVAL OF MINUTES

- A. *Regular Session* – February 2, 2010
MSC (Johnston / Gordon) Moved that the Board of Directors approve the minutes as submitted. 3 yes, 1 abstained (Salazar) motion carried.

OFFICERS REPORTS

- A. PRESIDENT REPORT – Guy Kestell
- B. VICE PRESIDENT REPORT – Michelle Gordon
- C. TREASURER REPORT – Steve Salazar
- D. SECRETARY REPORT – David Johnston

ORAL COMMUNICATIONS FROM THE OFFICIALS & MEMBERS

Nancy Horton – Mayor of Canyon Lake – Mailbox theft, Census, City's 20 year Anniversary
Sherry Way – 3716-050 – Inspector of Elections

Vern Knipp – 3716-470 – Campground – Happy Camp
Sean McDonald – 3718-204 – Running for the Board of Directors
Larry Neigel – 14973-018 – Allied Barton Contract
Michael Petty – 3716-553 – Internal Audit results, Katana Software
Jack Wamsley – 3831-040 – Internal Audit
Jordan Ehrenkranz – 3719-384 – Candidates, GM resignation

STAFF REPORTS

Reported by Operations Manager, Paul Johnson

*Action to be considered – Approval / Rejection –Executive Committee – Legal Counsel
Proposal Review Committee Appointments*

MSC (Johnston / Gordon) Moved that the Board of Directors approve the appointment of Travis Montgomery and Steve Rahmanan to the Legal Counsel Proposal Review Committee effective March 2, 2010. Further moved, the Board appoint Director Kestell and Director Gordon to serve as the Board Liaisons. Motion carried unanimously.

*Action to be considered – Approval / Rejection –Executive Committee -Tennis
Professional Proposal Review Committee Appointments*

MSC (Gordon / Johnston) Moved that the Board of Directors approve the appointment of Linda Banfield as Tennis Club Representative and the appointment of Director Johnston and Director Gordon as the Board Liaisons effective March 2, 2010. Motion carried unanimously.

*Action to be considered – Approval / Rejection – Proposed Rule Change – General Rules
– Modification to Master Committee Charter allowing members to sit on more than one
(1) committee*

MSC (Johnston / Gordon) Moved that the Board of Directors approve the modification to the Master Committee Charter allowing members to sit on more than (1) one committee effective March 2, 2010. 3 yes 1 no, with Salazar voting no. Motion carried.

Action to be considered – Approval / Rejection – Inspector of Election , Sebert Botkin Hickey & Associates, LLP, Travis Hickey

MSC (Kestell / Gordon) Moved that the Board of Directors approve the appointment of Inspector of Election, Siebert Botkin Hickey & Associates, LLP, Travis Hickey effective March 2, 2010. 3 yes, 1 no, with Johnston voting no. Motion carried.

Member Sherry Way – 3716-050 spoke regarding matter. Member Sean McDonald – 3718-204 spoke regarding matter

OPERATION'S MANAGER – PAUL D. JOHNSON, CMCA, AMS

Action to be considered - Approval / Rejection – Campground Committee Appointments

MSC (Kestell / Gordon) Moved that the Board of Directors appoint member Diane Basse to the Campground Committee, effective immediately. Motion carried unanimously.

Action to be considered – Approval / Rejection – Green Committee Appointments

MSC (Salazar / Kestell) Moved that the Board of Directors appoint member Sam Theodora to the Green Committee, effective immediately. Motion carried unanimously.

Action to be considered – Approval / Rejection – Parks & Beaches Recommendation - Indian Beach Improvement Projects – design services and construction documents

MSC (Johnston / Gordon) Moved that the Board of Directors authorize Guy Kestell to enter into an agreement with Schmidt Design of San Diego, Ca. for Design Development Services & Construction Documents for the Indian Beach Improvement Project in an amount not to exceed \$74,173.75. Motion carried unanimously.

Member Joe Kamasheian 3716-124 spoke regarding this matter.

Action to be considered - Approval / Rejection – Campground Committee Recommendation - Happy Camp Improvement Project – design development services

MSC (Johnston / Gordon) Moved that the Board of Directors authorize Guy Kestell to enter into an agreement with Schmidt Design of San Diego, Ca. for Design Development Services related to Happy Camp Improvement Project in an amount not to exceed \$21,680.00. Motion carried unanimously.

Action to be considered - Approval / Rejection – Facilities Review Recommendation – Phase III Road Project, Engineering services and Geo-technical inspections

MSC (Salazar / Gordon) Moved that the Board of Directors authorize Guy Kestell to enter into an agreement with Cooley Construction Inc. for Phase III of the Road Project in an amount not to exceed \$2,416,618.60 including tax and 10% contingency.

Further Moved, that the Board of Directors authorize Guy Kestell to enter into an agreement with Albert Webb & Associates for Engineering, Services, and Inland Foundation for Geo Technical Services in an amount not to exceed \$445,346.00 including tax and 10% contingency. Motion carried unanimously.

Lake and Marina Committee Recommendation – Boat inspection – Quagga Mussle prevention program.

First reading, Program Proposal to appear in the Friday Flyer, the Board encourages member feedback.

CHIEF FINANCIAL OFFICER – RON PHIPPS, CCAM, PCAM, LSM

Action to be considered – Approval / Rejection – Liens for the Month

MSC (Johnston / Gordon) Moved that the Board of Directors authorize Corporate Counsel, and the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code 1367.1 in order to secure the debt owed to the Association. Motion carried unanimously.

	APN NUMBER			APN NUMBER
1	355-232-012		36	354-073-012
2	353-293-009		37	355-091-009
3	355-382-004		38	355-071-003
4	355-411-033		39	355-401-008
5	355-171-013		40	355-391-023
6	355-171-005		41	355-392-028
7	355-193-005		42	355-061-013
8	355-175-008		43	351-154-002
9	355-212-009		44	355-032-007
10	355-263-019		45	351-184-011
11	355-263-021		46	351-184-008
12	355-272-010		47	351-171-038
13	355-272-009		48	351-183-015
14	355-271-010		49	354-241-007

15	353-172-024		50	354-220-025
16	353-153-007		51	354-212-002
17	353-112-047		52	353-092-022
18	353-132-009		53	353-092-005
19	353-132-028		54	353-060-056
20	354-092-030		55	353-033-010
21	353-231-065		56	353-022-020
22	353-144-001		57	353-022-016
23	353-202-016		58	353-022-012
24	353-203-001		59	353-021-002
25	354-171-001		60	353-041-031
26	354-062-027		61	353-075-015
27	354-042-001		62	353-282-014
28	355-103-042		63	355-283-004
29	355-123-034		64	354-192-034
30	355-037-016		65	353-242-044
31	354-072-017		66	353-253-056
32	354-132-039		67	354-180-014
33	354-132-021		68	355-420-022
34	354-073-015		69	355-301-007
35	354-073-013			

Action to be considered – Approval / Rejection – Board Liaison to Technology Committee Appointment

MSC (Gordon / Salazar) Moved that the Board of Directors appoint Director Johnston as the Board Liaison to the Technology Committee effective March 2, 2010. Motion carried unanimously.

Action to be considered – Approval / Rejection – Technology Committee Chairman

MSC (Gordon / Kestell) Moved that the Board of Directors appoint Tim Brown as the chairman of the Technology Committee effective March 2, 2010. Motion carried unanimously.

Action to be considered – Approval / Rejection - Finance Committee Appointment

MSC (Gordon / Kestell) Moved that the Board of Directors appoint Ken Mathes to the Finance Committee effective March 2, 2010. Motion carried unanimously.

Action to be considered – Approval / Rejection – Junior Women’s Club Request for Green Fee Waiver

MSC (Johnston / Gordon) Moved that the Board of Directors approve the Junior Women's Club request for green fee waiver for their event on March 27, 2010. Motion carried unanimously.

Action to be considered – Approval / Rejection - Fee Schedule for the Fiscal Year 2010-2011

MSC (Gordon / Salazar) Moved that the Board of Directors approve the Schedule of Fees, as shown on the attachment for the Fiscal Year beginning May 01, 2010. Motion carried unanimously.

Action to be considered – Approval / Rejection – Pro Forma Budget for the Fiscal Year 2010-2011

MSC (Salazar / Johnston) Moved that the Board of Directors approve the attached Pro Forma Budget for the Fiscal Year beginning May 01, 2010. Motion carried unanimously.

Action to be considered – Approval / Rejection – Distribution of the Pro Forma Budget in Summary Form for the Fiscal Year 2010-2011

MSC (Gordon / Salazar) Moved that the Board of Directors approve the distribution of the Pro Forma Budget for the Fiscal Year beginning May 01, 2010 in summary form, in accordance with the Civil Code section 1365 paragraph (c), to the members of the Canyon Lake Property Owners Association. Motion carried unanimously.

Action to be considered – Approval / Rejection – Ad Hoc Executive Committee – Golf Professional Services Proposal Review Committee Guidelines

Per Board of Directors, item has been tabled to April 2010 Board meeting.

Action to be considered – Approval / Rejection – Golf Professional Services Proposal Review Committee Appointments

Per Board of Directors, item has been tabled to April 2010 Board meeting.

COMMUNITY RELATIONS MANAGER – LAURIE OWEN, CMCA, AMS, CCAM

Action to be considered – Approval / Rejection – Canyon Lake Little League – Request for reduction in green fees

MSC (Kestell / Gordon) Moved that the Board of Directors approve the request from the Canyon Lake Little League for green fee waiver for their fundraising golf tournament. Motion carried unanimously.

Member Alex Cook 3868-163 spoke regarding this matter

Action to be considered – Approval / Rejection – TCHS Football Booster Club – Request for reduction in green fees

MSC (Johnston / Kestell) Moved that the Board of Directors approve the Temescal Canyon High School Football Booster Club for a reduction of 50% in green fees for their fundraising golf tournament. Motion carried unanimously.

Member Russ Strange 3716-621 spoke regarding this matter

COMPLIANCE MANAGER – KATHRYN RICH

Board Action Item – There were none

HUMAN RESOURCES MANAGER – BONNIE JENSEN

Board Action Item - There were none.

A 5 minute recess was taken. Board reconvened with all four directors present to consider appeals from ACC decisions.

ACC BOARD APPEALS

Peter Stanyon (3720-019) 22623 Cascade - Pilasters located in the Community Easement

Compliance Manager, Kathryn Rich Reported. ACC Chairperson Ernie Mason also reported. Member Stanyon was present. MSC (Salazar / Johnston) Moved that the Board of Directors allow member Stanyon's pilasters to remain in the current location. Motion carried unanimously.

Jim Wagoner (3716-278) 30614 Emperor Dr - Columns in the front yard setback, unapproved paint

Compliance Manager, Kathryn Rich reported. ACC Chairperson Ernie Mason also reported. Member Wagoner was present. MSC (Gordon / Salazar) Moved that the Board of Directors allow member Wagoner to keep the columns in their current location. Application for new pain color to be submitted by member to the ACC. Motion carried unanimously.

CLOSING COMMENTS – **There were none.**

ADJOURNMENT – **9:35 PM**

Respectfully Submitted,

David Johnston, Secretary