

Minutes Approved June 2, 2009

MINUTES
REGULAR SESSION MEETING
OF
THE BOARD OF DIRECTORS
CANYON LAKE PROPERTY OWNERS ASSOCIATION
TUESDAY, MAY 5, 2009 – 7:00 PM
CLPOA TOWNE CENTER BOARD ROOM

CALL MEETING TO ORDER/ROLL CALL – President Kreg McCoy called meeting to order at 7:00 pm. Those present were Director's Ehrenkranz, Bonner, Johnston, Kestell and McCoy

PLEDGE OF ALLEGIANCE – Vice President Guy Kestell led the pledge of allegiance.

SPECIAL PRESENTATION AND CEREMONIALS – Paul Chanette made a special presentation from the Canyon Lake Chamber of Commerce regarding the Golf Tournament.

OFFICERS REPORTS

1.0 PRESIDENT'S REPORT – Kreg McCoy

Action to be considered – Development of Request For Proposal (RFP) – General discussion.

MSC (McCoy/Johnston) Moved that the Board of Directors authorize staff to develop a Request For Proposal (RFP) for Food and Beverage Service Located at the Lodge, Motion unanimously carried.

Member Comments – Jack Wamsley 3831-40, Rita Bendlin 3718-57

Board Informational Items

Receive, discuss and file.

2.0 VICE PRESIDENT'S REPORT – Guy Kestell

Board Informational Items

Receive, discuss and file.

3.0 TREASURER'S REPORT - Randy Bonner

Action to be considered – Approval / Rejection – Fee Waiver Policy

MSF (Bonner/Johnston) Moved that the Board of Director's approve the fee waiver policy effective May 5, 2009. Motion unanimously carried.

Board Informational Items

Treasurer's Report - Receive, discuss and file.

4.0 SECRETARY'S REPORT – David Johnston

Board Action Item

Action to be considered – Approval / Rejection – Minutes Regular Session April 21, 2009 MSC (Johnston/Ehrenkranz) Moved that the Board of Director's approve the Regular Session April 21, 2009 minutes as submitted. Motion unanimously carried.

Board Informational Items

Secretary's Report - Receive, discuss and file.

5.0 DIRECTOR'S REPORT – Jordan Ehrenkranz

Board Informational Items

Director's Report - Receive, discuss and file.

V. MEMBERS ORAL COMMUNICATION

Councilperson Horton – Water Summit May 30
Lawrence Niegel – Motorcycle Club Request

MSF (McCoy/Johnston) Moved that the Board of Directors authorize the placement of the Motorcycle Club request on the May 5, 2009 Regular Session agenda and agree to waive the prior posting of the agenda item due to the emergency or time constraints of the request. Motion failed with Director's Ehrenkranz, Johnston, McCoy voting yes and Director's Bonner and Kestell voting no.

VI. STAFF REPORTS

1.0 GENERAL MANAGER – CLINT J. WARRELL, CCAM, PCAM, LSM

Board Action Item –

Action to be considered – Approval / Rejection – LESJWA Request – Funding for Risk Assessment and Response Plan from Zebra/Quagga Muscles – General Manager reported. City of Canyon Lake representative James Grimm reported.

MSC (Bonner/Kestell) Moved that the Board of Directors approved the attached proposal to share in the cost associated with the development of a risk assessment and response plan in an amount not to exceed \$4,300.00 effective May 5, 2009. Motion unanimously carried.

Action to be considered – Approval / Rejection - Temescal Canyon High School Request – Reduction in Green Fees – General discussion. MSC (Kestell/Ehrenkranz) Moved that

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the Board of Directors approve the attached request from Temescal Canyon High School for \$20.00 reduction of green fees effective May 5, 2009. Motion unanimously carried.

Action to be considered – Proposed Rule Change – General Rules – Section I and II (Harassment Policy) – General discussion. 30 day reading only. To be placed in the Friday Flyer.

Action to be considered – Proposed Rule Change – Bid Opening Policy – General discussion. 30 day reading only. To be placed in the Friday Flyer.

Action to be considered – Proposed Rule Change – Section V Access Control A (1) – Membership Cards – General discussion. 30 day reading only. To be placed in the Friday Flyer.

Board Informational Items

Receive, discuss and file.

2.0 OPERATION'S MANAGER – PAUL D. JOHNSON, CMCA, AMS

Board Action Item

Action to be considered – Approval / Rejection – Eastport Improvement Project – General discussion.

MSC (McCoy/Bonner) Moved that the Board of Directors authorize the General Manager to enter into an agreement with Touw Construction Company Inc. of Murrieta, CA for the Improvements to Lower Eastport in an amount not to exceed \$192,130.00 including tax. Also moved, the Board of Directors authorize the General Manager to enter into an agreement with IPS of San Bernardino, CA in an amount not to exceed \$165,528.00 for Fine Grading, Compaction of 6" of base and paving 4" of asphalt as per Eastport Improvement Plans. Further moved funding shall be drawn from the Community Facilities Development Account. Motion unanimously carried.

Action to be considered – Approval / Rejection – Extended Stay at Happy Camp

MSC (Kestell/Ehrenkranz) – Moved that the Board of Directors authorize the extended stay for Member Ekeland. Motion unanimously carried.

Member comments – Rita Bendlin

MSC (Kestell/Bonner) Moved that the Board of Directors authorize the extended stay for Member Stackhouse. Motion unanimously carried.

Action to be considered – Approval / Rejection – ADA Lift added to Agenda

MSC (Bonner/Kestell) Moved that the Board of Directors authorize the approval of adding this item to the May 5, 2009 Regular Session agenda. Motion unanimously carried.

Action to be considered – Approval / Rejection Purchase and Installation of ADA Lift for Pool -

MSC (Kestell/Bonner) Moved that the Board of Directors Authorize the General Manager to enter into an agreement with All Terrain Medical of Scottsdale Az. for the purchase of an ADA Compliant Pool Lift in an amount not to exceed \$5,858.81 including tax and shipping. FURTHER MOVED Funding shall be drawn form the Community Facilities Development Account. Motion unanimously carried.

Board Informational Items

Receive, discuss and file.

3.0 CONTROLLER – RON PHIPPS, CCAM, PCAM

Board Action Item

Action to be considered – Approval / Rejection – Liens for the Month

MSC (McCoy/Bonner) Moved that the Board of Directors authorize Corporate Counsel, the General Manager or the appropriate personnel to record the liens against the attached Assessor Parcel Numbers in accordance with Civil Code 1367.1 in order to secure the debt owed to the Association. Motion carried with Director's Ehrenkranz, Bonner, Johnston, Kestell, and McCoy voting yes.

Board Informational Item

Controller's Report – Receive, Discuss and file.

4.0 ACTIVITIES MANAGER – KATHIE BARNES, CMCA, AMS, CCAM

Board Action Item –

Action to be considered – Approval / Rejection – Sanctioning of Canyon Lake Co-Ed Softball League

MSC (McCoy/Ehrenkranz) Moved that the Board of Directors approve the Canyon Lake Co-Ed Softball League as a sanctioned club. Motion unanimously carried.

Action to be considered – Approval / Rejection – Taco Tuesday Vendor Approval

(McCoy/Bonner) Moved that the Board of Directors approve the proposal from Taco Del Mar of Canyon Lake, CA. Motion unanimously carried.

Board Informational Items

Receive, discuss and file.

- 5.0 ACC MANAGER – KATHRYN RICH, CCAM

Board Action Item - There are none.

Board Informational Items

Receive, discuss and file.

- 6.0 MEMBER SERVICES MANAGER – LYNN JENSEN

Board Action Item – There are none.

Board Informational Items

Receive, discuss and file.

- 7.0 COUNTRY CLUB MANAGER – LORETTA DUDZIAK

Board Action Item – There are none.

Board Informational Items

Receive, discuss and file.

- 8.0 ALLIED-BARTON ACCOUNT MANAGER – VINCE SCHIAVI

Board Action Item – There are none.

Board Informational Items

Receive, discuss and file.

- 9.0 GOLF PROFESSIONAL – DAVE LINDEMAN

Board Action Item - There are none.

Board Informational Items

Receive, discuss and file.

- VII. RECESS OPEN BOARD MEETING FOR 5 MINUTES –

- VIII. RECONVENE OPEN BOARD MEETING FOR ACC APPEALS –

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IX. ACC APPEALS –

1. *Jim Yapp, 22321 Village Way, 3719-077; bamboo reed fencing over wrought iron. Member was not present.*

MSC (McCoy/Kestell) Moved that the Board of Directors approve Member Jim Yapp's ACC appeal to the Board to allow bamboo/reed privacy screening to remain attached to his wrought iron fence in the rear yard. Motion unanimously carried.

2. *Paul Helbock, 28910 Vacation, 3718-017; landscape and driveway requirements for interior lots. Member was not present.*

MSF (Bonner/Kestell) Moved that the Board of Directors reject member's appeal. Motion fails, with Director's Ehrenkranz, Johnston and McCoy voting no and Director's Bonner and Kestell voting yes.

X. CLOSING COMMENTS – There were none.

XI. ADJOURNMENT – Meeting was adjourned at 10:14 pm.

Respectfully submitted:

CANYON LAKE PROPERTY OWNERS ASSOCIATION

David Johnston, Secretary
Board of Directors