



City of Canyon Lake & Canyon Lake Property Owners Association

Working Together for Canyon Lake

Canyon Lake City Council



LARRY GREENE
Mayor

Elected Term - Dec. 2020

Finance & Planning Committee Chair,
Emergency Preparedness Committee
President, Regional Conservation
Authority (RCA) Designee, Southern
California Association of Governments
(SCAG) Designee, South Coast Air
Quality Management District (SCAQMD)
Designee



JORDAN EHRENKRANZ
Mayor Pro Tem

Elected Term - Dec. 2020

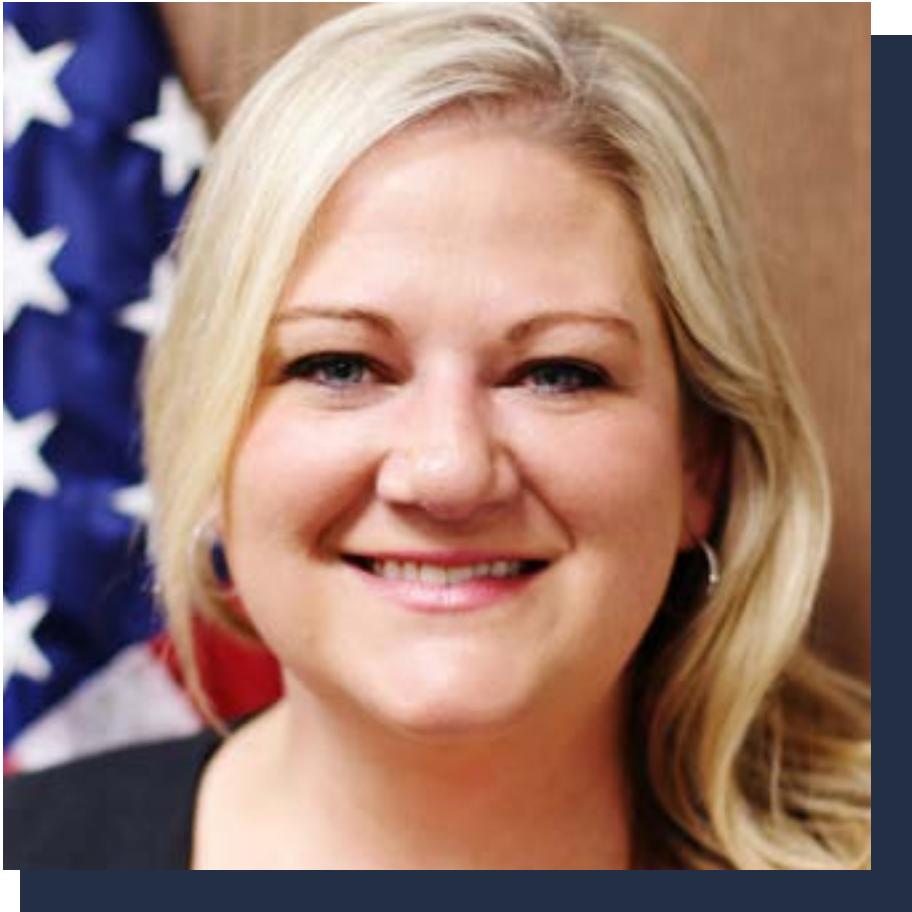
Western Riverside Council of
Governments (WRCOG) Designee,
Northwest Mosquito and Vector Control
District Designee, Veterans Committee
Co-Chair

Canyon Lake City Council



RANDY BONNER
Council Member
Elected Term - Dec. 2020

Public Safety Chair, Riverside
County Transportation
Commission (RCTC)
Designee



KASEY CASTILLO
Council Member
Elected Term - Dec. 2022

Lake Elsinore and San Jacinto
Watersheds Authority
(LESJWA) Designee, Public
Safety Committee Co-Chair,
Water Committee Chair



JEREMY SMITH
Council Member
Elected Term - Dec. 2022

Riverside Transit Agency
(RTA) Designee, Finance &
Planning Committee
Co-Chair

Canyon Lake City Manager



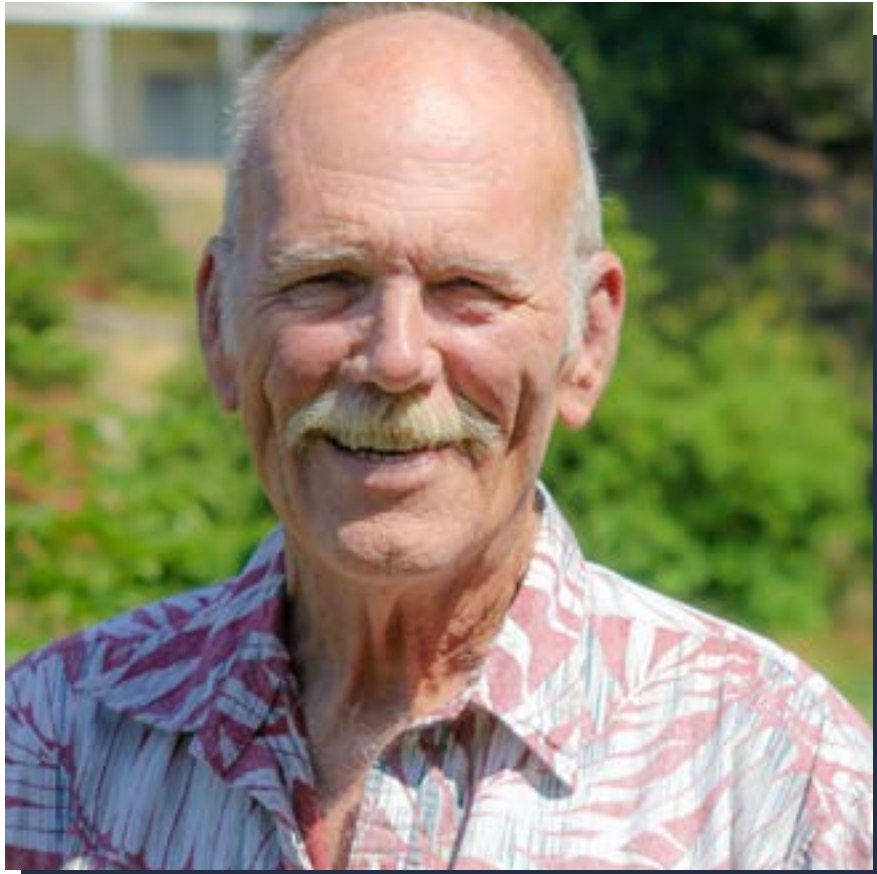
CHRIS MANN City Manager

The City Manager is appointed by the City Council under contract as the administrative head of the City, and is responsible for the efficient administration of all departments operating within the City, while providing overall direction to ensure that City policy is adhered to. Chris Mann was appointed to the position in March 2019.

The City Manger oversees the functions of Human Resources and Risk Management, Economic Development, Communication, preparation of the Annual Operating Budget, all contract administration, state and federal grant processing and agenda processing, and review for the City Council.

To fulfill these duties, the City Manager is aided by three full-time employees, three part-time special enforcement officers, one full-time code enforcement officer, and contracts with the following agencies/firms: City Attorney Elizabeth Martyn, Riverside County Sheriff's Department, Cal Fire, Riverside County Library System, Interwest Consulting Group and Rogers, Anderson, Malody and Scott Accountants.

Canyon Lake POA Board of Directors



MIKE HARRIS

Board President

Elected Term - 2017/19

Liaison to the City/Canyon Lake POA Round Table, Security Advisory, Rules & Regulations, and Fiesta Day Committees



PHIL HAWGOOD

Board Vice President

Elected Term - 2017/19

Liaison to Appeals, Green, and Designated Executive Committees

Canyon Lake POA Board of Directors



TOM NATHAN

Board Treasurer

Elected Term - 2017/19

Liaison to the Finance,
Tuesday Work Group,
and Designated Executive
Committees



DALE WELTY

Board Secretary

Elected Term - 2018/20

Liaison to the Facilities
Review, Dredge, and
Designated Executive
Committees



JIM BARRINGHAM

Board Director

Elected Term - 2018/20

Liaison to the Recreation
Senior Work Group, and
Designated Executive
Committees

Canyon Lake POA Management



ERIC KAZAKOFF, CCAM
General Manager

The General Manager is the sole and contracted employee of the Board of Directors and provides overall executive direction of the day-to-day and long-term goals and projects of the Board and Canyon Lake POA.

The General Manger directly oversees the managers of Accounting, Community Patrol, Corporate, Golf Course, Information Technology, and Operations departments.



LYNN JENSEN
Assistant General Manager

The Assistant General Manager assists the General Manager in overseeing the budget and daily operations of the Canyon Lake POA’s employees, budget, and department functions.

The Assistant General Manger directly oversees the managers of Activities, Communications, Food & Beverage, Human Resources, Member Services, and Planning & Compliance departments.

Together, Eric and Lynn are responsible for developing and managing the annual budget which is made up of 21 department budgets totaling 16.5 million dollars. They both oversee the Canyon Lake POA staff that is made up of 12 departments and over 140 employees.

Canyon Lake POA Management

Management is made of 12 departments and more than 140 staff members. Department managers collaborate with the General Manager and Assistant General Manager to ensure all activities and operations related to the Canyon Lake POA's amenities and services are met.

ACCOUNTING

Susan Dawood, CPA
Controller

CORPORATE

Eric Kazakoff, CCAM & Lynn Jensen, CCAM
General Manger & Assistant General Manager

OPERATIONS

Steve Schneider
Director of Operations

ACTIVITIES

Carrie Pratt
Senior Activities Manager

GOLF COURSE

Pat Kemball
Head Golf Professional

MEMBER SERVICES

Cory Gorham, CCAM
Senior Member Services Manager

COMMUNITY PATROL

Cory Gorham, CCAM
Senior Member Services Manager

HUMAN RESOURCES

Lisa Rogers
Human Resources Manager

PLANNING & COMPLIANCE

Cheryl Mitchell
Senior Planning & Compliance Manager

Bill Jordan

Allied Universal Account Manager

INFORMATION TECHNOLOGY

James Trask
IT Manager

**LIGHTHOUSE RESTAURANT/
CANYON LAKE LODGE**

Thomas Anagnostopoulos
Lighthouse Restaurant Manager

COUNTRY CLUB BAR & GRILL

Krissy Cissell
Country Club Bar & Grill Manager

Canyon Lake Roles & Responsibilities

City Council & Canyon Lake POA

City of Canyon Lake

PUBLIC AGENCY

Animal Control

Building Permits/Planning

Business Licenses

Canyon Lake Library

City Code Enforcement

Emergency Preparedness

Maintain Railroad Canyon Rd.

Public Safety (Police & Fire)

Waste & Recycling

Water & Sewer

City of Canyon Lake

MISSION

To provide public services that sustain and enhance the quality of life for our community.

PURPOSE

The City of Canyon Lake is a general law city, which requires it to function under the laws of the State of California. The general functions of the City include: public safety involving fire and police, building safety, code and special enforcement, as well as planning and engineering services that address land development and traffic. The majority of City services are performed under contract.

GOVERNANCE

The City Council is the elected body of city government. The City Council is a five member, non-partisan board, elected at large from the citizens of Canyon Lake. The City Council is responsible for formulating the policies for the City, and approving the major actions through which the municipal functions are conducted.

What is the difference between the City and the Canyon Lake POA?

CITY OF CANYON LAKE - PUBLIC AGENCY

The City Council is the elected body of City Government. The City Council is a five member, non-partisan board, elected at large from the citizens of Canyon Lake. The City Council is responsible for formulating the policies for the City and approving the major actions through which the municipal functions are conducted. The City contracts with the following agencies/firms: City Attorney Elizabeth Martyn, Riverside County Sheriff's Department, Cal Fire, Riverside County Library System, Interwest Consulting Group and Rogers, Anderson, Malody and Scott Accountants.

CANYON LAKE PROPERTY OWNERS ASSOCIATION - PRIVATE CORPORATION

The Canyon Lake POA is a private entity that is a mutual benefit, non-profit corporation organized under the Corporations Code of the State of California. The Canyon Lake POA owns, maintains and operates common property and facilities within the community of Canyon Lake.

The Canyon Lake POA holds elections to choose a Board of Directors which is responsible for the overall operation and management of the community. The General Manager is the sole contracted employee of the Board of Directors. The Canyon Lake POA's 140+ employees are managed by the General Manager, Assistant General Manager, and 12 department managers.

When are meetings?

CITY OF CANYON LAKE

City Council Meetings

First Wednesday at 6:30 p.m.

City Chambers

Meetings are televised on channels 39 (Frontier) or 29 (Spectrum).

Previous meeting recordings are posted online www.cityofcanyonlake.org/agendas_minutes (links to view are located at the bottom of page).

Committee Meetings

The City of Canyon Lake has multiple committees. The schedule of committee meetings can be found online at www.cityofcanyonlake.org/calendar.

CANYON LAKE PROPERTY OWNERS ASSOCIATION

Regular Session Meetings - Open

First Tuesday at 6 p.m.

Canyon Lake Lodge

These are open session meetings that members may attend. Meetings are televised on channels 39 (Frontier) or 29 (Spectrum) and online at www.canyonlakepoa.com/boardmeetings.

Executive Session Meetings - Closed

First Tuesday at 12 p.m.

Canyon Lake POA Office

Executive Session Board Meetings are closed session meetings that are not open to the membership.

Committee Meetings

The Canyon Lake POA has several committees. Committee meetings are open for members to attend and upcoming meetings can be found online at www.canyonlakepoa.com/calendars.

JOINT MEETINGS

The City of Canyon Lake and Canyon Lake POA are collaborating to hold quarterly joint meetings between the Canyon Lake POA Board of Directors and the Canyon Lake City Council. All residents are encouraged to attend these meetings. Meetings will be posted on both agencies websites.

Canyon Lake Property Owners Association

The Canyon Lake Property Owners Association (Canyon Lake POA) is the captive management company for property owners within the City of Canyon Lake, CA. The vast majority of city-wide operations, public works, facilities, physical assets, maintenance and improvement functions have been performed and managed by the Canyon Lake POA since 1968. Unique community assets maintained and managed by the Canyon Lake POA include: 36 miles of roads, 3 gated entrances, a private security/road patrol and marine patrol, The Lighthouse Restaurant & Bar, banquet and wedding venues, tennis center, pickleball courts, water ski slalom course and jump lagoon, a lakefront 50+ site RV campground, over 16 beautiful parks and beaches, dog park, equestrian center, and a stunning Ted Robinson designed 18 hole Golf and Country Club, which includes our second restaurant, the Country Club Bar & Grill.

MISSION

To provide exceptional services that enhance the quality of life and sense of community, which makes Canyon Lake a desirable place to live and enjoy.

PURPOSE

To promote the recreation, benefit, and enjoyment in Canyon Lake to its members as well as provide maintenance to the common areas inside the community.

GOVERNING HIERARCHY

- California Civil Code - Davis Stirling Common Interest Development Act
- CC&Rs
- Articles of Incorporation
- Bylaws
- Rules & Regulations

Canyon Lake POA

PRIVATE MUTUAL BENEFIT
NOT-FOR-PROFIT CORPORATION

Manages Community & Marine Patrol

Hosts Community Events

Leases Lake Surface Rights from
EVMWD

Owens/Maintains 36 Miles of Roads
within the Gates

Owens/Manages All Common Areas

Represent the Common Area
Interests of all 4,800 Members
since 1968

Regulation of CC&Rs

What is the difference between Community Patrol and Police?

COMMUNITY PATROL & MARINE PATROL

Community Patrol

951.244.6841 x400

Community Patrol's primary functions are to provide the community with services that include access control at the entry gates, Rules & Regulations compliance, and incident observation and reporting to the Canyon Lake POA. Community Patrol issues citations for violations of the Rules & Regulations on the private roads within the gates of Canyon Lake. The Canyon Lake POA conducts Appeals Hearings and Traffic School. **Community Patrol's services do not replace the services of outside public safety agencies such as law enforcement, fire services, medical services, city code enforcement, etc.**

Marine Patrol

951.244.6841 x415

Marine Patrol is an extension of Community Patrol. Their primary functions are to provide assistance on the lake and ensure the Canyon Lake POA's Rules & Regulations are being enforced. Marine Patrol issues citations for violations of the Rules & Regulations on the lake.

POLICE

Station Main Line: 951.210.1000

Non-Emergency Line: 951.776.1099 x5

The City contracts with Riverside County Sheriff's Department (RSO) to provide law enforcement for the City. RSO does not issue citations for violations of the Canyon Lake POA's Rules & Regulations on the private roads within the gates of Canyon Lake.

FIRE

Fire Station 60 Main Line: 951.244.5804

The City owns a fire engine and contracts with Cal Fire to provide forestry and fire protection services for the city of Canyon Lake. Cal Fire operates out of Fire Station 60 here in Canyon Lake, a facility owned by the Canyon Lake POA and leased to the City of Canyon Lake for \$1 per year.

IN THE EVENT OF AN EMERGENCY, PHYSICAL ALTERCATION, THEFT, TRAFFIC ACCIDENT, LIFE THREATENING EMERGENCY, AND/OR ANY OTHER CRIMINAL ACTIVITY CALL 911 IMMEDIATELY!

Canyon Lake POA's Planning & Compliance vs City's Building Department

CANYON LAKE POA - PLANNING & COMPLIANCE

Main Line: 951.244.6841 x320

Hours: Monday - Friday from 8 a.m. to 5 p.m.

Planning & Compliance is responsible for assisting homeowners with the application process related to residential architectural and landscaping improvements. Additionally, this department oversees the enforcement of the CC&Rs and Rules & Regulations which define to all homeowners the Covenants, Conditions, and Restrictions to home ownership within a common interest development. Members must first obtain approval from the Planning & Compliance and the Architectural Control Committee (ACC) for all projects within the gates, and before seeking approval from the City of Canyon Lake.

CITY OF CANYON LAKE - BUILDING DEPARTMENT

Main Line: 951.244.2955 x210

Hours: Monday - Thursday from 8 a.m. to 12 p.m.

After obtaining approval from the Canyon Lake POA, a permit is required for any private property construction, alteration, or repair work on any property within the city limits of Canyon Lake. The City contracts with Interwest Consulting Group for building and safety services. Inspections are conducted Monday through Friday and there are no set appointment times for inspections. Residents can request an inspection one business day prior to the day the inspection is needed.

THANK YOU!

View this presentation online
at www.canyonlakepoa.com