

# CANYON LAKE

PROPERTY OWNERS ASSOCIATION

## Mailbox Replacement Project Fact Sheet

Group 9 | June 17, 2019 - June 21, 2019



### Project Description

The mailbox clusters throughout the community are aged and have exceeded their serviceable lifespan to the point where replacement parts are no longer available. The Canyon Lake Canyon Lake POA Board of Directors approved replacing these aging mailbox clusters with more secure and aesthetically pleasing cluster box units (CBU). The existing free-standing pedestal-style cluster mailbox units and parcel mailboxes will be replaced with front-loading CBUs that combine both mailboxes and parcel boxes. The new CBUs are made of heavy-duty aluminum with stainless steel hardware, making them more secure than the existing mailboxes. For installation, these locations are being split into 10 groups.

### Group 9 Starts June 17

Group 9 of this project will begin on June 17 and is anticipated to be completed by June 21. The following locations are part of Group 9 and will be affected:

- 29173 Yosemite Dr.
- 21885 San Joaquin Dr. W.
- 22015 San Joaquin Dr. W.
- 22151 San Joaquin Dr. W.
- 22111 San Joaquin Dr. W.
- 22591 San Joaquin Dr. W.
- 22570 Bass Pl.
- 29027 Old Wrangler Rd.
- Gault Field (by Longhorn-Hoof Beat Wy.)
- 22220 Hoofbeat Wy.
- 29479 Stampede Wy (across 22075 Hoofbeat Wy)

### Mail delivery by USPS will cease at these locations on Friday, June 14.

Residents will need to retrieve mail from their existing mailboxes before this date. Mail will be held by USPS Sun City Post Office located at 29700 Haun Road in Menifee (phone number 951.679.7886). Once new CBUs are installed, mail will resume and all "hold mail" will be delivered by the postal carrier to the new mailboxes. Normal mail delivery at these locations will resume on or before Friday, June 21.

### Informed Delivery by USPS

We strongly suggest that residents sign up for the Informed

Delivery service offered by USPS. This free service allows you to digitally preview your mail as it arrives. This service will email you grey scale images of the exterior, address side of letter-sized mailpieces as well as track packages. To sign up, simply visit <https://informedelivery.usps.com>.

### Group 9 - Mailbox Keys Available June 17

Starting June 17, Group 9 may pick-up their new mailbox keys at the **Canyon Lake POA's Operations office, located at 29081 Longhorn Drive in Canyon Lake. Please note, the office is only accessible from Vacation Drive adjacent to the North Gate.** Office hours are 7 a.m. to 4 p.m. Monday through Friday.

New mailbox keys will only be provided to the homeowner, valid tenant, or property manager. The individual must provide proper identification (e.g. Canyon Lake POA Card, State Issued ID, Military ID, or Passport) and complete a Mailbox Key Release Agreement. Letters and forms will be mailed to addresses affected.

### FUNDING

Board Review Date: February 6, 2018  
Approved Amount: \$390,182.03, plus a 2.5% contingency  
Fund: Repair & Replacement Fund, 02-670

### CONSTRUCTION TIMELINE

Group 9 Start Date: June 17, 2019  
Group 9 Duration: Approximately 1 Week

Entire Project Estimated Completion  
July 2019

### MORE INFORMATION



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